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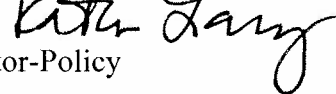
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TO: All DDSN Employees, All Contracted Service Providers

FROM: Kathi K. Lacy, Ph.D. 
Associate State Director-Policy

RE: Revised Directive 367-13-DD

DATE: November 1, 2010

The below-mentioned department directive was recently revised. Please reference the table below for the number, name, and status of the directive.

Reference #	Directive Title	Status	Applicability
367-13-DD	Electronic Signature Policy	Revised-DRAFT	All DDSN Employees, All Contracted Service Providers

Notable changes:

1. The title is changed to reference electronic records as well as the electronic signature.
2. A section on Utilization was added including items A-D taken directly from the SC Uniform Electronic Transactions Act.

Should you have any questions or comments regarding this directive, please contact David Foshee at dfoshee@ddsn.sc.gov by December 15, 2010. Thank you.

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